



## **Private Therapy Group Practice Seeks Full-Time Licensed Therapist**

Evergreen Counseling is a private therapy center located in Berkeley, California.

We provide high-quality, private-pay therapy services to individual adults, adult couples, families, and adolescents from across the Bay Area and in other locations in California.

We are currently seeking a qualified therapist to join our team. This position is an exempt, full-time position. The position starts April 1, 2019.

### **Clinical Therapist Job Description**

Clinical therapist will provide in-person and, occasionally, online individual and couples therapy to patients of Evergreen Counseling. Treatment specialties may include: couples counseling, anxiety and depression management, EMDR, etc..

**Reports to:** Annie Wright, LMFT, owner of Evergreen Counseling.

### **Minimum Qualification Requirements:**

- Master's Degree or Doctoral Degree in counseling or social work. LMFT's, LPCC's, LCSW's welcomed to apply.
- Active, unrestricted California-licensed clinician registered and in good standing with the BBS. A copy of the license must be provided to Evergreen Counseling.
- Available to hold at least 20 patient sessions per week provided such sessions are available and referred/scheduled by Evergreen Counseling.
- Must be able and willing to work Fridays, Saturdays, and Mondays (either 10am - 7pm or 9am - 6pm) as your beginning clinical schedule.
- Must be willing and able to start this position on April 1, 2019.



### **Other Qualification Preferences:**

- Prior experience in a private practice-like therapy setting.
- At least two years' experience post-unrestricted licensure.
- Have experience working extensively with adults and couples and at least one specialty for counseling services (i.e., anxiety, depression, trauma, eating disorders, etc.).
- Energetic, motivated, compassionate, personable, hard-working, and reliable.
- Passionate about working with adults, couples, and adolescents at all of life's ages and stages.
- Must not work in another private practice setting.

### **Hours:**

Evergreen Counseling is looking for a therapist who is able to work Fridays, Saturdays, and Mondays (either 10am - 7pm or 9am - 6pm) and who can begin this position on April 1, 2019.

It is expected that the therapist will be available to hold at least 20 patient sessions per week, provided such sessions are available and referred/scheduled by Evergreen Counseling.

Patient sessions are held in the offices of Evergreen Counseling.

### **Job Duties and Responsibilities:**

1. Perform on-site clinical counseling services to patients of Evergreen Counseling, as scheduled, and in accordance with company policies.
2. Regular and reliable attendance and timely arrival to work is required.
3. Be properly licensed and abide by all laws, rules, regulations, and codes of ethics that are binding upon or applicable to the services performed for Evergreen Counseling.



4. Respond to patients' requests for service or calls within 24 hours whether such requests are made in person, by phone, voicemail, or by email. Respond to such requests by meeting, evaluating, and providing services to such patients.
5. Communicate with a patient's treatment team (i.e., PCP, psychiatrist, school, etc.) as necessary.
6. Timely complete written records for each patient including, but not limited to: intake notes, progress notes, treatment plans, termination notes, contract notes, and other forms or documents which may be needed or required from time-to-time by Evergreen Counseling or third parties in conjunction with the treatment of the patient within a timely fashion (by Friday of each week). Maintain accurate and up-to-date calendars and client information using practice management software (SimplePractice).
7. Charge and collect payments from patients for services provided consistent with the policy and rate for such services as established by Evergreen Counseling.
8. Attend mandatory staff meetings and training as directed by Evergreen Counseling.
9. Conduct and regulate counseling services in a professional manner so as to maintain and increase the goodwill and reputation of Evergreen Counseling. Be respectful of and cooperative and collaborative with co-workers.
10. Additional opportunities available if desired (but not required) – starting a group, teaching a class, giving presentations, etc..
11. Other duties which may be assigned by Evergreen Counseling.

### **What We Offer:**

- Competitive compensation with bonus opportunities.
- 401K retirement plan with 4% match.
- Consistent referrals with no marketing efforts required by you.
- Enjoyable, diverse, motivated, and rewarding clients.
- Professional, fun, and detail-oriented support staff available to you.
- Warm, friendly, and supportive team work environment.

**To apply, please email [support@evergreencounseling.com](mailto:support@evergreencounseling.com) with the following:**

1. Cover letter

2. Resume

3. Answers to the following supplemental questions:

- Are you available to work Fridays, Saturdays, and Mondays (either 10am - 7pm or 9am - 6pm) regularly and to carry a caseload of minimum 20 clients but ideally 24?
- Are you able to begin this position on April 1, 2019?
- What can you offer the clients at our practice that another clinician may not?
- Why are you looking to join this group instead of opening up your own private practice?
- What is your familiarity or experience working with adults, couples, and teens?
- Describe your ideal client and your theoretical approach.
- What are your long-term career goals? Where do you see yourself in 2 years?
- What other job/internships do you currently have?
- Are there any days/times that you cannot work? Is this flexible?
- When are you available to begin working?
- What is your desired hourly wage or salary?
- What is important about you as a candidate that doesn't come across in a resume?